

# LocWorld55 Dublin

09<sup>th</sup> to 11<sup>st</sup> June 2026

## SHIPPING GUIDELINES & HANDLING TARIFF

**All enquiries to:**

Domestic team

domestic@interflow.ie

+353 (0)1 685 3845

Submit all orders at:

<https://www.interflow.ie/freight-order-form/>

Interflow Logistics is pleased to offer freight forwarding and on-site cargo handling. Our services include advance cargo receiving, on-site forklifting and cargo handling, storage of empty crates, door-to-door transport options, customs clearance.

## 1. KEY DATES & ARRIVAL DEADLINES

KEY DATES	Show dates	09 <sup>th</sup> to 11 <sup>st</sup> June 2026
	Build up	09 <sup>th</sup> June 15:00 to 17:00
	Breakdown	11 <sup>st</sup> June 18:30
	Deadline for orders	26 <sup>th</sup> May 2026

ARRIVAL DEADLINES	Port/Airport/Terminal	GOODS MUST BE RECEIVED BY
Truck via warehouse	DUBLIN WAREHOUSE	2 working days prior delivery date
Truck direct deliveries	VENUE	As per official build up time
Airfreight	DUBLIN (DUB)	3 working days prior delivery date
Shipping documents	TO INTERFLOW	5 working days before arrival of cargo

## 2. BREXIT – CUSTOMS & SIMPLIFIED PROCEDURES FOR TEMPORARY ADMISSION

All goods received from or shipped to GB will, since 01 January 2021, require Customs declarations at both ends of transportation. The preparation and presentation of customs declarations for trade show purposes is mandatory.

Temporary Admission provides for goods to be brought into EU (Ireland), temporarily, with total or partial relief from import duty. Typical examples of such practice are where articles/goods may be used for purposes such as exhibiting at a trade fair, samples, live events etc. Where there is a VAT liability this must be paid on deposit. **THE TA/TEMPORARY ADMISSION IS SUBJECT TO SPECIFIC CONDITIONS. PLEASE DO NOT SEND ANY SHIPMENTS WITHOUT CHECKING YOUR CUSTOMS ENTRY REQUIREMENTS IN ADVANCE.**

## 3. DOCUMENTS:

- ✓ 1 copy of Commercial Invoice & Packing List
- ✓ 1 copy of Original Bill of Lading / AWB
- ✓ 1 copy of Insurance Policy (if insured)
- ✓ 1 copy of container / consolidation manifest

## 4. DIRECT DELIVERIES TO CITY CENTRE VENUES:

Venue do not accept deliveries in advance. In order to avoid waiting time and problems accessing the site, Interflow will be operating an advance warehouse facility. All goods can be consolidated at this point and transferred to the stand. As the official agent, we will have priority access during the build-up and break down periods to the halls. This will ensure timely delivery to your stand. We strongly recommend that you make use of the advance warehouse facility.

## 5. CONSIGNING OF SHIPMENTS

All shipments arriving at our advance warehouse must be sent with a pre-advice to the above contact details. Advance warehouse delivery address:

### SHIPMENTS VIA WAREHOUSE (ROAD, COURIER).

#### Consignee:

Interflow Logistics Ltd.

#### **Event name / Exhibitor name / Stand number.**

Advantage Forwarding  
Unit 6, CRV Buildings,  
Dundalk, Co. Louth, A91NR23  
Office ph.: +353 42 9663291

#### Notify:

Interflow Logistics Ltd.  
Phone +353 87 181 4185 / E-mail: [domestic@interflow.ie](mailto:domestic@interflow.ie)  
Name of event: .....  
Name of exhibitor: ..... Stand number: .....

### SHIPMENTS VIA AIRFREIGHT & SEAFREIGHT.

#### Consignee:

Interflow Logistics Ltd.

#### **Event name / Exhibitor name / Stand number.**

Advantage Forwarding  
Unit 6, CRV Buildings,  
Dundalk, Co. Louth, A91NR23  
Office ph.: +353 42 9663291

#### Notify:

Ace Express/ Mr. Alan Doolan  
C/O Interflow Logistics Ltd.  
Phone +353 01 8702881 / E-mail: [air@ace-express.com](mailto:air@ace-express.com)

\* When sent by airfreight send on direct AWB to avoid 3rd party costs \*

\*\* Please ensure that each item is clearly labelled with your company name, hall and stand number. As per attached label sample.

Please note: All exhibition goods, dispatched either by sea freight or airfreight, shall be consigned "Freight Prepaid". A 10% outlay commission will be imposed on all "Freight Collect" consignments.

## 6. CUSTOMS CLEARANCE

**Please pay attention to the following points to accurately complete your invoice as per Customs requirements:**

- ✓ Customs codes – Please make sure that your invoice have HTC codes to identify the exact merchandise you are sending
- ✓ Descriptions – Please use clear and detailed product descriptions to allow us to make a proper Customs entry
- ✓ Serial numbers – Please indicate the serial numbers and model of your goods, if serial numbers are not available, please include a picture of the items
- ✓ Quantity – Please list the quantity of each item
- ✓ Weight – Please list the weight and the content of each package
- ✓ Values – Use values that represent fair market value to avoid a possible value adjustment by the Customs. Each invoice will have to show the following sentence "The value shown is true, real and is according to the market value"
- ✓ Origin of the goods – Please indicate the proper Country of origin of the goods you are sending
- ✓ CIF terms – Please indicate in your invoice that the goods are CIF or C&F, otherwise Customs, in order to determine the value of your goods, may add the transport charges to the declared value
- ✓ Goods to be returned after the fair – Please add the following declaration: "Invoiced goods are for display purposes only during the exhibition and will be re-exported at the end of the show"
- ✓ Literature and giveaways – Such items must be listed on a separate invoice with individual values indicated and must be separately packed. Generally, such items are subject to import duties

INTERFLOW cannot make Customs entry on shipments where invoices indicate general descriptions such as "Exhibition goods" or "Stand-fitting materials" or "giveaways". Nor can INTERFLOW make entry on invoices that indicate lump sum value only. In these instances, entry will be delayed until detailed invoices are received from the shipper.

**Please send your pre-alert message with a copy of all documents, before dispatching the goods, to [domestic@interflow.ie](mailto:domestic@interflow.ie)**

## 7. INSURANCE

Handling is undertaken entirely at the owner's risk. While INTERFLOW will do their utmost to ensure the safety of your goods, we highly recommend that all exhibitors issue an "All Risk" insurance policy.

It is the responsibility of the exhibitor to ensure that they have adequate insurance for their goods whilst in transit to and from the exhibition, whilst there and / or in storage and in transit to other destinations. Interflow Logistics Ltd can insure your goods for you, but this is on a request basis.

## 8. GENERAL CONDITIONS

- ✓ Rates will be calculated on 1 cbm=167kg volume/weight ratio for air freight and 1 cbm =300kg for road freight.
- ✓ Rates are applicable to single unit not exceeding one of the following dimensions cm 350x200x200(h) and 2.000 kg of gross weight. All rates are subject to 23% VAT, where applicable.
- ✓ Interflow will provide storage of shipments 05 days before and 05 days after the show. Long-term warehousing can be provided only upon specific agreement.
- ✓ The empty storage service is only intended for empty packing materials. Interflow will not be responsible for the damage or loss of any material and/or goods left inside and declared as empty.
- ✓ Above rates are for shipments handled in accordance with our shipping instruction and deadlines.
- ✓ Interflow is not responsible for goods left unattended at the stand at the closing of the event.
- ✓ All services must be paid before the end of the exhibition by credit card, cheque or cash unless otherwise agreed.
- ✓ Above rates do not apply to shipments of live animals, dangerous goods, perishable, valuables or any other kind of special cargo.
- ✓ Third party charges, demurrage, detention or storage charges, incurred for reasons beyond our control will be billed as per outlay + 10%.
- ✓ Issuing of various certificates (CITES, Phytosanitary, Sanitary, Fumigation) will be billed as per outlay + 10% (minimum charge EUR 25.00).

## OFFICIAL VENUE HANDLING TARIFF 2026

### 1 – DIRECT UNLOAD/RELOAD AT VENUE\*

Unloading/Reloading of general cargo, part- and full trailers loads. Rates apply to inbound and outbound. 1 CBM = 333.-Kg / 1 LDM = 4 CBM

\*Surcharges as per tariff 8.1, 8.2, 8.3. Excludes customs clearance.

1.1 – Full Load (normal working hours*) : 6LDMS to 13.6LDM	€ 950.00
1.2 – Half Load (normal working hours*) : 2 to 6LDMS	€ 790.00
1.3 – Minimum Charge up to 2 LDM.	€ 295.00

### 2 – ADVANCED WAREHOUSE\*

Unloading at advanced receiving warehouse, transfer from warehouse to the exhibition booth, same applies on return, incl. 5 days storage, starting with first official build up and ending on last official break down day, each way per 100kgs (1 CBM = 300kgs). Rates apply to inbound and/or outbound.

\*Surcharges as per tariff 8.1, 8.2, 8.3. Excludes customs clearance.

2.1 – Rate per 100kgs	€ 45.00
2.2 – Minimum per shipment	€ 295.00
2.3 – Courier shipments up to 40kgs**	€ 195.00

\*\* Shipments over 40kgs/0.12 CBM will be billed as regular warehouse cargo as per 2.1 and 2.2

### 3 – EMPTY CASE STORAGE

Collection of the empty/full packing materials from exhibition booth, marking, storage including warehouse handling and return to exhibition booth, per piece and beginning CBM – minimum 3 CBM

3.1 Empty case storage	€ 85.00
3.2 Full goods storage – not accessible during show.	€ 95.00
3.3 Express empty case storage, returned up to 2h after breakdown starts	€ 95.00

### 4 – AIR FREIGHT HANDLING

4.1 – From free arrival DUB AIRPORT up to advanced warehouse per KG/CHW.

Including Terminal Handling Charges (Min charge €220) € 1.10/KG

4.2 – Airport Facility Service Fee € 45.00

4.3 – Terminal Surcharges € 30.00

\* Any transfer charges or storage to pay at the airfreight company on arrival at Airport.

At Cost +10%

Delivery from the warehouse to stand as per point 2 at this present tariff.

## 5 – EQUIPMENT HIRE & MANPOWER

Supply of equipment and manpower, per beginning hour – *Minimum 4 hours.* \**Surcharges as per tariff 8.1, 8.2, 8.3.*

5.1	Manpower (Unskilled Worker/packer)	€ 50.00
5.2	Forklift 3T at stand (Only for stand works, not for unloading/reloading)	€ 180.00
5.3	Forklift 5T at stand (Only for stand works, not for unloading/reloading)	Upon request
5.4	Rent of pallet truck daily rate (Up to 8h) – <i>Security Deposit: €100</i>	€ 250.00

## 6 – CUSTOMS CLEARANCE FORMALITIES

Customs clearance of exhibition goods. Rates apply to inbound and outbound.

### 6.1 – Customs clearance

Import or export per entry under CIPL (Inc. 3 customs codes) € 160.00

#### 6.1.1 – Additional Customs Code

Price per code € 9.50

### 6.2 – Customs bond fee (Temporary imports only)

3.0 % of CIF value. min charge per entry (non-refundable) € 80.00

### 6.3 – Importer of record

Use of Interflow importer of record tax ID (EORI) € 120.00

### 6.4 – Examination fee

- Customs attendance for carnet stamping each way. € 120.00

### 6.5 – Cancellation of import bond

For export of goods under Temporary Import Bond (either total or partial) € 80.00

### 6.6 – PBN declaration

Includes issuing safety & security declaration (ENS). € 80.00

### 6.7 – Import duties & taxes

Duties and taxes, to be debited according to official outlay, + 10% advanced payment (min 80€)

## 7 – SERVICE FEE

Service fee per shipment per way inbound/outbound: € 60.00

## 8 – SURCHARGES

8.1 – Weekdays overtime (17:00 – 08:00h): 50%

8.2 – Saturdays: 50%

8.3 – Sundays/Public Holidays: 100%

Public holidays in Ireland 2026: 01 January, 02 February, 17 March, 06 April, 04 May, 01 June, 03 August, 26 October, 25 December, 26 December.